



**Rural Municipality of La Broquerie**  
**Meeting Minutes**  
**July 13, 2016 - Regular Meeting of Council - 8:00 AM**

Present: Reeve Weiss, Deputy Reeve Unger, Councillors Peters, Derksen, Chabot, Normandeau, Tétrault, CAO Anne Burns.

**1. MEETING CALLED TO ORDER**

With a quorum present Reeve Lewis Weiss called the meeting to order at 8:00 AM.

**2. ADOPTION OF COUNCIL MEETING AGENDA**

**Resolution No:** 2016-332

**Moved By:** Alvin Derksen

**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the agenda for the regular meeting of July 13, 2016 be accepted as presented.

**CARRIED**

**3. ADOPTION OF PREVIOUS COUNCIL MINUTES**

**Resolution No:** 2016-333

**Moved By:** Alvin Derksen

**Seconded By:** Ivan Normandeau

**BE IT RESOLVED THAT** the minutes of the regular meeting of June 22, 2016 be accepted as presented.

**CARRIED**

**4. COUNCIL / COMMITTEE / STAFF REPORTS**

**4.1 Reeve Lewis Weiss**

Reeve Weiss reported on his attendance at Ste. Jean Baptist VIP event June 25, Canada Day MHV event July 1, meeting with Dick Menon and then Louis Balcaen on July 4, Frog Frollies in St. Pierre July 10, meeting with Rachel Siemens on Building permits and Finance Committee meeting July 11, 2016.

**4.2 Deputy Reeve Darrell Unger**

No report.

**4.3 Councillor Alvin Derksen**

Councillor Derksen reported on his attendance at Arena board meeting June 27 and Finance meeting July 11, 2016.

**4.4 Councillor Cameron Peters**

Councillor Peters reported on his attendance at Ste. Jean Baptist VIP event June 25 and Finance Committee meeting July 11, 2016.

**4.5 Councillor Wilfred Chabot**

Councillor Chabot reported on his attendance at Finance Committee meeting July 11, 2016.

**4.6 Councillor Ivan Normandeau**

Councillor Normandeau reported on his attendance at AMBM June 29, Municipal golf tournament in Lac du Bonnet July 7, and Finance Committee meeting July 11, 2016.

**4.7 Councillor Laurent Tétrault**

Councillor Tétrault reported on his attendance at Arena board meeting June 27, Municipal golf tournament in Lac du Bonnet July 7, and Finance Committee and LUD meeting July 11, 2016.

**4.8 CAO Report**

**Resolution No:** 2016-334

**Moved By:** Darrell Unger  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the CAO report for the month of June be received as presented.

**CARRIED**

**4.9 By-Law Enforcement Summary Report**

**Resolution No:** 2016-335

**Moved By:** Alvin Derksen  
**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** the By-Law Enforcement summary report for the month of June be received as presented.

**CARRIED**

**4.10 Building and Demolition Report**

**Resolution No:** 2016-336

**Moved By:** Ivan Normandeau  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the Building and Demolition Report to June be accepted as presented.

**CARRIED**

**4.11 Subdivision Report**

**Resolution No:** 2016-337

**Moved By:** Darrell Unger  
**Seconded By:** Ivan Normandeau

**BE IT RESOLVED THAT** the Subdivision Status Report be received as presented.

**CARRIED**

**4.12 Council Indemnity and Expense Report**

**Resolution No:** 2016-338

**Moved By:** Wilfred Chabot  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the attached Council indemnity's and expenses Report to June 23, 2016 be accepted as reported to Council.

**CARRIED**

**4.13 Fuel / Diesel Summary Report**

**Resolution No:** 2016-353

**Moved By:** Cameron Peters  
**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** the Fuel/Diesel summary report for the month of June be received as presented.

**CARRIED**

**4.14 Public Works Report**

**Resolution No:** 2016-339

**Moved By:** Ivan Normandeau  
**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** the Public Works report for the month of June be received as presented.

**CARRIED**

**4.15 Fire Department Report**

**Resolution No:** 2016-340

**Moved By:** Cameron Peters  
**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** the La Broquerie Fire Department monthly report for June be accepted as presented.

**CARRIED**

**4.16 Animal Control June Report**

**Resolution No:** 2016-341

**Moved By:** Alvin Derksen  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the Animal Control Report for the month of June be received as presented.

**CARRIED**

**5. RECEPTION OF PETITIONS**

**6. RECEPTION OF DELEGATIONS/PUBLIC HEARINGS**

6.1 Jennifer Hanson/Orvel Currie from Darcy Deacon LLP (In Camera) 9:30 AM.

**7. COMMUNICATIONS**

**Resolution No:** 2016-342

**Moved By:** Alvin Derksen  
**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** the correspondence be received as presented.

**CARRIED**

**8. ACCOUNTS/FINANCE**

**8.1 Financial Statement to June 30, 2016**

**Resolution No:** 2016-343

**Moved By:** Ivan Normandeau  
**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** the Financial Statement to June 30, 2016 be accepted as presented.

**CARRIED**

**8.2 Payroll Approval**

**Resolution No:** 2016-344

**Moved By:** Laurent Tétrault  
**Seconded By:** Ivan Normandeau

**BE IT RESOLVED THAT** the attached Staff and Council Payroll cheques No. 20160964 to No. 20160987 in the amount of \$31,258.51 be approved by the Council of the Rural Municipality of La Broquerie.

**CARRIED**

**9. BY-LAWS**

**9.1 By-Law No. 5- 2016 Borrowing for Lagoon expansion**

**Resolution No:** 2016-345

**Moved By:** Laurent Tétrault  
**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** By-Law No. 5-2016 being a by-law to borrow for the lagoon expansion be given first reading.

**CARRIED**

**9.2 By-Law No. 6-2016 Dog By-Law**

**Resolution No:** 2016-346

**Moved By:** Ivan Normandeau  
**Seconded By:** Alvin Derksen

**BE IT RESOLVED THAT** By-Law No. 6-2016 being a By-Law of the Rural Municipality of La Broquerie to provide for the regulations and control of dogs within the limits of the Municipality be given first reading with amendments regarding licensing of dogs in Urban Centres and Rural Residential only.

**CARRIED**

**9.3 By-Law No. 7-2016 Road Re Naming By-Law (Lynes Place to Alliance Place)**

**Resolution No:** 2016-347

**Moved By:** Laurent Tétrault  
**Seconded By:** Ivan Normandeau

**BE IT RESOLVED THAT** By-Law No. 7-2016 (Road Renaming of Lynes Place to Alliance Place) be given first reading.

**CARRIED**

**9.4 By-Law No. 8-2016 Road Re Naming By-Law (Public Road to Lumber Avenue)**

**Resolution No:** 2016-348

**Moved By:** Ivan Normandeau  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** By-Law No. 8-2016 (Naming of Lumber Avenue) be given first reading.

**CARRIED**

**10. NEW / GENERAL BUSINESS**

**10.1 Rescind Resolution 544-15**

**Resolution No:** 2016-349

**Moved By:** Cameron Peters  
**Seconded By:** Darrell Unger

**WHEREAS** Resolution No. 544-15 puts the R.M. of La Broquerie at risk of increasing taxes to allow for the infrastructure corrections should a developer not complete the necessary builds;

**BE IT RESOLVED THAT** Resolution No. 544-15 be rescinded.

**CARRIED**

**10.2 Supplemental Tax Cancellation**

**Resolution No:** 2016-350

**Moved By:** Laurent Tétrault  
**Seconded By:** Ivan Normandeau

**WHEREAS** the Assessment Branch provided Administration with a list of properties which required adjustments, either by addition of taxes or credit to existing properties;

**AND WHEREAS** Council passed Resolution No. 2016-316 and Administration prepared notices per list provided by the Assessment Branch;

**AND WHEREAS** Alliance La Broquerie 2004 Inc. received 2015 and 2016 supplemental taxation notices for the following properties due to a new subdivision effective September 1, 2015:

- Roll #115515.000 (Lot 9, Plan 57616)
- Roll #115549.000 (Lot 8, Plan 57616)
- Roll #115551.000 (Lot 7, Plan 57616)
- Roll #115553.000 (Lot 6, Plan 57616)
- Roll #115555.000 (Lot 5, Plan 57616)
- Roll #115557.000 (Lot 4, Plan 57616)
- Roll #115559.000 (Lot 3, Plan 57616)
- Roll #115561.000 (Lot 2, Plan 57616)
- Roll #115563.000 (Lot 1, Plan 17616)

**AND WHEREAS** Alliance La Broquerie 2004 Inc. is requesting that the supplemental taxation notices for both 2015 and 2016 be cancelled due to the lots not yet being ready to be built on;

**THEREFORE BE IT RESOLVED THAT** Council authorize Administration to cancel said supplemental and cancellation of taxation notices for 2015.

**CARRIED**

**10.3 Ekron-Oswald RFQ**

**Resolution No:** 2016-354

**Moved By:** Ivan Normandeau  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** Unger Excavating be authorized to complete roadwork on Ekron-Oswald in the amount of \$22,431.59 including taxes.

**CARRIED**

**10.4 Arena Parking Lot RFQ**

A decision was made to wait until the application for funding is received whether accepted or denied.

**10.5 Borland Road**

**Resolution No:** 2016-355

**Moved By:** Darrell Unger  
**Seconded By:** Cameron Peters

**WHEREAS** 2016 budget for road projects is \$450,000.00 and;

**WHEREAS** the analysis indicates the projects will be under budget;

**BE IT RESOLVED THAT** Diamond Construction be awarded the Borland Road work as per the RFQ in the amount of \$212,089.00.

**CARRIED**

**10.6 Mennonite Heritage Village request for support**

Received as information.

**10.7 STARS Foundation support to Fire Chief**

**Resolution No:** 2016-356

**Moved By:** Ivan Normandeau  
**Seconded By:** Alvin Derksen

**BE IT RESOLVED THAT** the Rural Municipality of La Broquerie provide a donation in the amount of \$500.00 to STARS Foundation in support of the RM of La Broquerie Fire Chief.

**CARRIED**

**10.8 Request to waive early tax payment requirement - Garry Brown**

**Resolution No:** 2016-357

**Moved By:** Darrell Unger  
**Seconded By:** Alvin Derksen

**BE IT RESOLVED THAT** the developer's request be denied and that the property taxes of all properties owned by the developer located within phase 1 and 2 of the subject development be paid before the issuance of the Commencement Certificate for Phase 2 as per section 13.c.i. of the development agreement of subdivision file 4138-2010-5140.

**CARRIED**

**10.9 Application to Subdivide at NW 13-6-7E**

**Resolution No:** 2016-358

**Moved By:** Laurent Tétrault  
**Seconded By:** Alvin Derksen

**WHEREAS** Community Planning Services has provided conditional approval subject to the applicant obtaining municipal approval for minor subdivision application at NW 13-6-7EPM, File No: 4138-16-7715, Roll No. 67744.000, Applicant and, Owner David Paul Sobering;

**AND WHEREAS** the \$250.00 administration fee has been received for this application;

**THEREFORE BE IT RESOLVED THAT** the subdivision be approved with the following conditions:

**THAT** a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and/or structures and onsite wastewater management systems on the affected lands in relation to the proposed property lines be provided;

**THAT** a copy of the Plan of Subdivision be provided;

**THAT** verification of proposed site areas and widths for all proposed lots be provided;

**THAT** the applicant obtain any and all variations deemed necessary in order to comply with the Zoning By-Law 10-2013 and amendments thereto;

**THAT** monument restoration costs, for monuments that were found to be restored within this subdivision, will be borne by the Developer;

**THAT** development dedication fees be submitted to the municipality in the amount of \$2,500.00 for each newly created building lot;

**THAT** any outstanding zoning discrepancies including the shipping containers currently located on the subject property, be rectified;

**THAT** any and all costs associated with this Subdivision will be borne by the Developer.

**CARRIED**

**10.10 5 Marcel Dugas Bay – Utilities**

**Resolution No:** 2016-359

**Moved By:** Ivan Normandeau

**Seconded By:** Laurent Tétrault

**WHEREAS** on August 5, 2014 two utility accounts were created for #5 Marcel Dugas Bay, Roll #115547, being Account 412.000 and 414.000, and both accounts have subsequently been invoiced;

**AND WHEREAS** only one account should have been created and invoiced;

**THEREFORE BE IT RESOLVED THAT** Council authorize administration to deactivate Account 414.000 and credit the account holder as follows:

Payments: October 28, 2014 = \$33.82  
January 29, 2016 = \$82.38

Transfer to Taxes: July 17, 2016 = \$76.37  
November 10, 2015 = \$41.19  
June 1, 2016 = \$42.21

Penalties incurred: \$4.12

**CARRIED**

**11. UNFINISHED BUSINESS**

**11.1 Fire Inspector Appointment**

The CAO was directed to advise fire inspector to bill directly.

**12. NOTICE OF MOTION**

**13. IN CAMERA**

**13.1 In Camera**

**Resolution No:** 2016-351

**Moved By:** Laurent Tétrault

**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** Council dissolve into a committee of the Whole Council in camera to discuss Human Resources and Legal Matters in a closed in-camera session at 9:35 AM;

**AND FURTHER BE IT RESOLVED THAT** the Committee agree to keep in confidence all matters discussed at this closed session until the matter is discussed at an open meeting of Council or a Committee of Council conducted in public.

**CARRIED**

**13.2 Out of Camera**

**Resolution No:** 2016-352

**Moved By:** Alvin Derksen  
**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** the Committee of the Whole Council revert back to the regular open meeting of council at 12:05 PM.

**CARRIED**

**14. OTHER BUSINESS**

**14.1 Employee Manual update**

Item tabled to next meeting.

**14.2 Salary hold back**

**Resolution No:** 2016-360

**Moved By:** Ivan Normandeau  
**Seconded By:** Laurent Tétrault

**WHEREAS** the previous R.M. of La Broquerie Employee Manual required Administration to hold back salary for a period of 5 working days which would be paid out upon termination of employment;

**AND WHEREAS** this practice poses a liability to the Municipality;

**AND WHEREAS** employees would then be paid an amount that may differ from time of hire;

**THEREFORE BE IT RESOLVED THAT** Council authorize Administration to pay out the 5 working day salary hold back to employees affected on the next payroll run.

**CARRIED**

**15. ADJOURNMENT**

Councillor Normandeau and Councillor Tétrault moved the meeting be adjourned at 1:05 PM.

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Lewis Weiss  
Reeve

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Anne Burns  
Chief Administrative Officer