



Rural Municipality of La Broquerie
Meeting Minutes
Regular Meeting of Council October 12, 2016 - 8:00 AM

Present: Reeve Weiss, Deputy Reeve Unger, Councillors Peters, Derksen, Chabot, Normandeau, Tétrault, CAO Anne Burns.

1. CALL THE MEETING TO ORDER

With a quorum present Reeve Lewis Weiss called the meeting to order at 8:00 AM.

2. ADOPTION OF COUNCIL MEETING AGENDA

Resolution No: 2016-500

Moved By: Cameron Peters
Seconded By: Darrell Unger

BE IT RESOLVED THAT the agenda for the regular meeting of October 12, 2016 be accepted as presented.

CARRIED

3. ADOPTION OF PREVIOUS COUNCIL MINUTES

Resolution No: 2016-501

Moved By: Ivan Normandeau
Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the minutes of the regular meeting of September 28, 2016 be accepted as presented.

CARRIED

4. COUNCIL / COMMITTEE / STAFF REPORTS

4.1 Reeve Lewis Weiss

Reeve Weiss reported on his attendance at board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.2 Deputy Reeve Darrell Unger

Deputy Reeve Unger reported on his attendance at finance meeting September 26, board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.3 Councillor Alvin Derksen

Councillor Derksen reported on his attendance at board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.4 Councillor Cameron Peters

Councillor Peters reported on his attendance at board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.5 Councillor Wilfred Chabot

Councillor Chabot reported on his attendance at CDC meeting on October 3, 2016, board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.6 Councillor Ivan Normandeau

Councillor Normandeau reported on his attendance at interview with La Liberté on September 29, 2016, annual AMBM and CDEM meeting on October 6, 2016, board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.7 Councillor Laurent Tétrault

Councillor Tétrault reported on his attendance at annual AMBM and CDEM meeting on October 6, 2016, board of revision training, finance, LUD/Council meeting and pictures on October 11, 2016.

4.8 CAO Report

Resolution No: 2016-502

Moved By: Ivan Normandeau
Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the CAO report for the month of September be received as presented.

CARRIED

4.9 By-Law Enforcement Summary Report

Resolution No: 2016-503

Moved By: Alvin Derksen
Seconded By: Cameron Peters

BE IT RESOLVED THAT the By-Law Enforcement summary report for the month of September be received as presented.

CARRIED

4.10 Building and Demolition Report

Resolution No: 2016-504

Moved By: Cameron Peters
Seconded By: Darrell Unger

BE IT RESOLVED THAT the Building and Demolition Report to September 30, 2016 be accepted as presented.

CARRIED

4.11 Council Indemnity and Expense Report

Resolution No: 2016-505

Moved By: Alvin Derksen
Seconded By: Cameron Peters

BE IT RESOLVED THAT the attached Council indemnity's and expenses Report to September 23, 2016 be accepted as reported to Council.

CARRIED

4.12 Fuel / Diesel Summary Report

Resolution No: 2016-506

Moved By: Alvin Derksen
Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the Fuel/Diesel summary report for the month of September 2016 be received as presented.

CARRIED

4.13 Public Works Report

Resolution No: 2016-507

Moved By: Ivan Normandeau
Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the Public Works report for the month of September be received as presented.

CARRIED

4.14 Project Manager Report

Resolution No: 2016-508

Moved By: Alvin Derksen
Seconded By: Darrell Unger

BE IT RESOLVED THAT the Lagoon Project Manager report for the month of September be received as presented.

CARRIED

4.15 Fire Department Report

Resolution No: 2016-509

Moved By: Cameron Peters
Seconded By: Darrell Unger

BE IT RESOLVED THAT the La Broquerie Fire Department monthly report for September 2016 be accepted as presented.

CARRIED

4.16 Animal Control Report

Resolution No: 2016-510

Moved By: Darrell Unger
Seconded By: Cameron Peters

BE IT RESOLVED THAT the Animal Control Report for the month of September 2016 be accepted as presented.

CARRIED

4.17 Finance Manager Report

Resolution No: 2016-511

Moved By: Ivan Normandeau
Seconded By: Laurent Tétrault

BE IT RESOLVED THAT the Finance Manager report for the months of July to September 2016 be received as presented.

CARRIED

4.18 Arena Board Meeting Minutes

Resolution No: 2016-512

Moved By: Alvin Derksen
Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the minutes of the following Arena Board Meeting Minutes be accepted as presented.

- June 13, 2016
- June 27, 2016
- August 30, 2016

CARRIED

6. RECEPTION OF DELEGATIONS/PUBLIC HEARINGS

6.1 Roger Langlais Alix Richards Re: Leisure Services Co-ordinator 9:00 AM

Roger Langlois and Alix Richards presented a verbal and written report regarding the job description prepared by a working group for the position of Leisure Services Co-ordinator. They also discussed the creation of a Recreation Advisory Committee.

6.2 Dick Menon 9:30 AM

Dick Menon provided a verbal report regarding the test results from the lagoon.

7. COMMUNICATIONS

Resolution No: 2016-513

Moved By: Alvin Derksen
Seconded By: Cameron Peters

BE IT RESOLVED THAT the correspondence be received as presented.

CARRIED

8 ACCOUNTS / FINANCE

8.1 Financial Statement to August 31, 2016

Resolution No: 2016-514

Moved By: Laurent Tétrault
Seconded By: Alvin Derksen

BE IT RESOLVED THAT the Financial Statement to August 31, 2016 be accepted as presented.

CARRIED

8.1.1 Financial Statement

Resolution No: 2016-515

Moved By: Darrell Unger
Seconded By: Cameron Peters

BE IT RESOLVED THAT the Financial Statement to September 30, 2016 be accepted as presented.

CARRIED

8.2 Payroll Approval

Resolution No: 2016-516

Moved By: Cameron Peters
Seconded By: Darrell Unger

BE IT RESOLVED THAT the Staff, Council, LUD and Fire Chief Payroll cheques No. 20161451 to No. 20161543 in the amount of \$30,921.77 be approved by the Council of the Rural Municipality of La Broquerie.

CARRIED

8.3 September Accounts Receivable Report

Resolution No: 2016-520

Moved By: Ivan Normandeau
Seconded By: Laurent Tétrault

BE IT RESOLVED THAT the Account Receivable Report to September 30, 2016 be accepted as presented.

CARRIED

8.4 Arena Financial Statement

Resolution No: 2016-521

Moved By: Ivan Normandeau
Seconded By: Alvin Derksen

BE IT RESOLVED THAT the Arena Financial Statement to August 31, 2016 be accepted as presented.

CARRIED

10. NEW / GENERAL BUSINESS

10.1 MTS and Rogers Net Set

Resolution No: 2016-522

Moved By: Wilfred Chabot
Seconded By: Alvin Derksen

WHEREAS Net Set is installing a communication tower in Marchand;

BE IT RESOLVED THAT Net Set contact MTS and Rogers to provide access to these towers to assist in better cellular coverage in that area.

CARRIED

10.2 Application to Subdivide at SE 35-6-7E - File No. 4138-12-7006

Resolution No: 2016-517

Moved By: Laurent Tétrault
Seconded By: Alvin Derksen

WHEREAS Community Planning Services has submitted to the Municipality a completed Subdivision Application for Proposed Subdivision File No. 4138-12 -7006 at SE 35-6-7E, Roll 81000.000 for applicant Pierre Dizengremel, owners Pierre and Nicole Dizengremel;

AND WHEREAS the \$250.00 administration fee has been received for this application;

THEREFORE BE IT RESOLVED THAT the subdivision be approved with the following conditions:

1. That a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and/or structures and onsite wastewater management systems on the affected lands in relation to the proposed property lines be provided;
2. That a copy of the Plan of Subdivision be provided;
3. That verification of proposed site areas and widths for all proposed lots be provided;
4. That any and all variations deemed necessary in order to comply with the Zoning By-Law 10-2013 and amendments thereto are obtained;
5. That development dedication fees be submitted to the municipality in the amount of \$2,500.00 for each newly created building lot;
6. That monument restoration costs, for monuments that were found to be restored within this subdivision, will be borne by the Developer;
7. That any and all costs associated with this Subdivision will be borne by the Developer.

CARRIED

10.3 Application to Subdivide at SW 28-5-8E - File No. 4138-16-7687

Resolution No: 2016-523

Moved By: Laurent Tétrault
Seconded By: Ivan Normandeau

WHEREAS Community Planning Services has submitted to the Municipality a completed Subdivision Application for Proposed Subdivision File No. 4138-16-7687 at SW 28-5-8E, Roll 57250.000, for applicant Franz Felnhofer, owner Franz and Brigitta Felnhofer;

AND WHEREAS the \$250.00 administration fee has been received for this application;

THEREFORE BE IT RESOLVED THAT the subdivision be approved with the following conditions:

1. That a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and/or structures and onsite wastewater management systems on the affected lands in relation to the proposed property lines be provided;
2. That a copy of the Plan of Subdivision be provided;
3. That verification of proposed site areas and widths for all proposed lots be provided;
4. That any and all variations deemed necessary in order to comply with the Zoning By-Law 10-2013 and amendments thereto are obtained;
5. That development dedication fees be submitted to the municipality in the amount of \$2,500.00 for each newly created building lot;
6. That the applicant enters into a Development Agreement with the municipality to address the riparian area protection and building restrictions adjacent to the tributary of the Seine River according to Section 4.7.2 and 4.7.6 of the Development Plan;
7. That the 70 acre residual lot is consolidated with adjacent property to the north, owned by the same owner;
8. That monument restoration costs, for monuments that were found to be restored within this subdivision, will be borne by the Developer;
9. That any and all costs associated with this Subdivision will be borne by the Developer.

CARRIED

10.4 Application to Subdivide at NW 34-5-8E - File No. 4138-16-7688

This item tabled for further information.

10.5 Application to Subdivide at SW 33-5-8E - File No. 4138-16-7696

Resolution No: 2016-524

Moved By: Laurent Tétrault
Seconded By: Wilfred Chabot

WHEREAS Community Planning Services has submitted to the Municipality a completed Subdivision Application for Proposed Subdivision File No. 4138-16-7696 at SW 33-5-8E, Roll 59300.000, for applicant Franz Felnhofer, owner Franz and Brigitta Felnhofer;

AND WHEREAS the \$250.00 administration fee has been received for this application;

THEREFORE BE IT RESOLVED THAT the subdivision be approved with the following conditions:

1. That the Subdivision Deposit in the amount of \$1,000.00 be paid to the R.M. of La Broquerie to be applied toward future costs associated with this subdivision;
2. That a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and/or structures and onsite wastewater management systems on the affected lands in relation to the proposed property lines be provided;
3. That a copy of the Plan of Subdivision be provided;
4. That verification of proposed site areas and widths for all proposed lots be provided;
5. That any and all variations and or conditional use permits deemed necessary in order to comply with the Zoning By-Law 10-2013 and amendments thereto, are obtained;
6. That development dedication fees be submitted to the municipality in the amount of \$2,500.00 for each newly created building lot;
7. That the applicant enters into a Development Agreement with the municipality to address the riparian area protection and building restrictions adjacent to the tributary of the Seine River as per Section 4.7.2 and 4.7.6 of the Development Plan;
8. That monument restoration costs, for monuments that were found to be restored within this subdivision, will be borne by the Developer;
9. That any and all costs associated with this Subdivision will be borne by the Developer.

CARRIED

10.6 Application to Subdivide at SE SW 27-6-7E - File No. 4138-16-7700

Resolution No: 2016-525

Moved By: Ivan Normandeau
Seconded By: Laurent Tétrault

WHEREAS Community Planning Services has submitted to the Municipality a completed Subdivision Application for Proposed Subdivision File No. 4138-16-7700 at SE and SW 27-6-7E, Roll 75500.000 for applicant Alain Nadeau, owners Alain and Anne Nadeau;

AND WHEREAS the \$250.00 administration fee has been received for this application;

THEREFORE BE IT RESOLVED THAT the subdivision be approved with the following conditions:

1. That the Development Plan and the Zoning By-Law be amended to accommodate proposed Lots 1-5;
2. That a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and/or structures and onsite wastewater management systems on the affected lands in relation to the proposed property lines be provided;
3. That a copy of the Plan of Subdivision be provided;
4. That verification of proposed site areas and widths for all proposed lots be provided;
5. That any and all variations deemed necessary in order to comply with the Zoning By-Law 10-2013 are obtained;
6. That the applicant obtains an Engineered Drainage Plan for this area;
7. That development dedication fees be submitted to the municipality in the amount of \$2,500.00 for each newly created building lot;
8. That the applicant enters into a Development Agreement with the municipality;
9. That monument restoration costs, for monuments that were found to be restored within this subdivision, will be borne by the Developer;
10. That any and all costs associated with this Subdivision will be borne by the Developer

CARRIED

10.7 Leisure Services Co-ordinator Job Description/Salary Range

Resolution No: 2016-526

Moved By: Wilfred Chabot
Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the new job description the Leisure Services Co-ordinator be approved as presented by the CAO and;

BE IT FURTHER RESOLVED THAT the salary range be set at Level 1 - \$54,000.00 to Level 5 - \$60,777.48 with a start date of early January 2017.

CARRIED

10.8 Recreation Advisory Committee (RAC)

This item is tabled for Council to ask for volunteers.

10.9 Approval of Tax Installment Preauthorized Payment 2017

Resolution No: 2016-527

Moved By: Laurent Tétrault
Seconded By: Alvin Derksen

BE IT RESOLVED THAT Council of the R.M. of La Broquerie authorize administration to proceed with Tax Installment Payment Plan option for ratepayers commencing January 1st, 2017;

BE IT FURTHER RESOLVED THAT the Reeve and CAO be authorized to sign the necessary documents.

CARRIED

10.10 Supplemental Taxes

Resolution No: 2016-528

Moved By: Cameron Peters
Seconded By: Darrell Unger

WHEREAS Section 326 of The Municipal Act provides for the correction of municipal tax rolls and for the imposition of supplementary taxes on properties where assessment has changed;

AND WHEREAS the Assessment Branch has provided Administration with an additional list of properties which require adjustment, either by addition of taxes or reduction to existing properties;

THEREFORE BE IT RESOLVED THAT Council authorize Administration to prepare the necessary additional adjustments and supplementary tax notices as provided by the Assessment Branch;

AND FURTHER BE IT RESOLVED THAT Council receive the following information as prepared by Administration:

Total additional LUD additions for 2016 = \$5,244.88
Total additional LUD = \$5,244.88
Total additional Rural additions for 2016 = \$3,932.24
Total additional Rural reductions for 2016 = \$353.40
Total additional Rural = \$3,578.84

CARRIED

10.11 Seine Rat River Conservation Upgrade Options to Bonanza Dyke

This item tabled for further information.

10.12 La Broquerie Welcome Sign Project

Resolution No: 2016-529

Moved By: Alvin Derksen
Seconded By: Ivan Normandeau

WHEREAS the CDC has been involved with the "La Broquerie Welcome" signs and requires an agreement with the Municipality related to the signs;

BE IT RESOLVED THAT the CAO be authorized to prepare a policy/agreement to transfer responsibility of the signs on the maintenance, upkeep and insurance of the signs.

CARRIED

13. IN CAMERA

Resolution No: 2016-518

Moved By: Darrell Unger
Seconded By: Cameron Peters

BE IT RESOLVED THAT Council dissolve into a committee of the Whole Council in a closed in-camera session at 9:45 AM to discuss:

- 1. legal issues
- 2. personel

AND FURTHER BE IT RESOLVED THAT the Committee agree to keep in confidence all matters discussed at this closed session until the matter is discussed at an open meeting of Council or a Committee of Council conducted in public.

CARRIED

13.1 Out of Camera

Resolution No: 2016-519

Moved By: Alvin Derksen
Seconded By: Cameron Peters

BE IT RESOLVED THAT the Committee of the Whole Council revert back to the regular open meeting of council at 11:30 AM.

CARRIED

15. ADJOURNMENT

Councillor Normandeau and Councillor Chabot moved the meeting be adjourned at 11:45 AM.

Lewis Weiss
Reeve

Anne Burns
Chief Administrative Officer