



**Rural Municipality of La Broquerie  
Meeting Minutes  
May 25, 2016 - Regular Meeting of Council - 7:00 PM**

Present: Reeve Weiss, Deputy Reeve Unger, Councillors Peters, Derksen, Chabot,  
Normandeau, Tétrault, CAO Burns.

**1. CALL THE MEETING TO ORDER BY THE CHAIR**

With a quorum present Reeve Lewis Weiss called the meeting to order at 7:00 PM.

**2. ADOPTION OF COUNCIL MEETING AGENDA**

**Resolution No:** 2016-250

**Moved By:** Darrell Unger

**Seconded By:** Alvin Derksen

**BE IT RESOLVED THAT** the agenda for the regular meeting of May 25, 2016 be accepted as presented.

**CARRIED**

**3. ADOPTION OF PREVIOUS COUNCIL MINUTES**

**Resolution No:** 2016-251

**Moved By:** Ivan Normandeau

**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** the minutes of the regular meeting of May 11, 2016 be accepted as presented.

**CARRIED**

**3.1 LUD meeting May 9,2016 minutes**

**Resolution No:** 2016-252

**Moved By:** Alvin Derksen

**Seconded By:** Laurent Tétrault

**BE IT RESOLVED THAT** the minutes of the LUD meeting of May 9, 2016 be accepted as presented.

**CARRIED**

**4. COUNCIL / COMMITTEE / STAFF REPORTS**

**4.1 Reeve Lewis Weiss**

Reeve Lewis Weiss reported on his attendance to: May 10, Census meeting at the R.M. of Hanover; May 13, meeting with Jacob Kisser; May 17, meeting with John Giesbrecht and Ron Kowalchuk; May 18, special meeting; May 19, conference call on Dunnottar Lagoon-; May 24, finance meeting.

**4.2 Deputy Reeve Darrell Unger**

Deputy Reeve Darrell Unger reported on his attendance to: May 24, finance meeting.

**4.3 Councillor Alvin Derksen**

Councillor Alvin Derksen reported on his attendance to: May 18, Emergency Lagoon meeting; May 24, Finance Meeting.

#### **4.4 Councillor Cameron Peters**

No report.

#### **4.5 Councillor Wilfred Chabot**

Councillor Wilfred Chabot reported on his attendance to: May 5, Banman meeting; May 9, finance meeting; May 18, lagoon meeting; May 24; finance meeting.

#### **4.6 Councillor Ivan Normandeau**

Councillor Ivan Normandeau reported on his attendance to: May 16, library meeting; May 19, AMBM; May 24, finance meeting.

#### **4.7 Councillor Laurent Tétrault**

Councillor Laurent Tétrault reported on his attendance to: May 18, meeting on the lagoon; May 24, finance meeting.

### **5. RECEPTION OF PETITIONS**

### **6. RECEPTION OF DELEGATIONS/PUBLIC HEARINGS**

#### **6.1 Public Hearing for Conditional Use Application DCU 06-16 and Variation Application DAV 08-16**

**Resolution No:** 2016-256

**Moved By:** Alvin Derksen

**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** a Public Hearing is now called to order at 7:30 PM for the following applications:

1. Conditional Use Application DCU 06-16 to allow to move a 1987, 1216 sq.ft. mobile home to 29121 RD 44E at NW 33-5-8EPM, Roll 59150.000, "RA1" Rural Area 1 Zone;
2. Variation Application DAV 08-16 to reduce the minimum site width requirement from the required 60 feet to 35 feet for two single family dwellings each, on 38, 42, 50, 54 and 58 Rue Des Pignons Street at SE 36-6-7EPM, Roll Nos 114405.146 - 114405.156, "R2" Two Family Residential, and "R3" Multi Family Residential zoned properties.

**CARRIED**

#### **6.1.1 DCU 06-16 - Public Hearing conditional use for a mobile home at NW 33-5-8E - 7:30 PM**

**IN THE MATTER OF:** conditional use application DCU 06-16 for a mobile home at NW 33-5-8E

**APPLICANT:** Leslie James Hiebert c/o Emily Hiebert

**OWNER:** Leslie Hiebert

The Reeve called to order the Public Hearing at 7:30 PM.

The CAO read the notice.

There were no other persons in attendance at the Hearing to make representation for, against or for information.

#### **6.1.2 DAV 08-16 - Public Hearing to vary site width at SE 36-6-7E - 7:45 PM**

**IN THE MATTER OF:** variation application DAV 08-16 to reduce minimum site width requirement

**APPLICANT:** KRV Developments (Bob Kehler)

**OWNER:** KRV Developments (Bob Kehler)

The CAO read the notice.

There were no other persons in attendance at the Hearing to make representation for, against or for information.

**6.1.3 Close Public Hearing**

**Resolution No:** 2016-257

**Moved By:** Cameron Peter  
**Seconded By:** Wilfred Chabot

**BE IT RESOLVED that** the Public Hearing for Conditional Use Application DCU 06-16 and Variation Application DAV 08-16 be adjourned at 7:51 PM.

**CARRIED**

**6.2 Joelle Saltel-Allard Eco West 8:00PM**

Joelle Saltel-Allard and Gavin van der Linde from Eco West presented Council with the Climate Change Local Action Plan prepared on behalf of the RM of La Broquerie by them. Gavin van der Linde explained the report touching on composting regionally; funding that is available for green projects and their role with the municipality.

**6.3 Dick Menon 8:30 PM (in camera)**

**7. COMMUNICATIONS**

**Resolution No:** 2016-253

**Moved By:** Cameron Peters  
**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** the correspondence be received as presented.

**CARRIED**

- 7.1 Crown Lands & Property Agency Re: Hydro project
- 7.2 Manitoba Association for Resource Recovery Corp.
- 7.3 2016 Eastern Municipal Golf Tournament
- 7.4 RM of Ste. Anne Notice of Public Hearing

**8. ACCOUNTS / FINANCE**

**8.1 Payroll Approval**

**Resolution No:** 2016-254

**Moved By:** Ivan Normandeau  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the attached Fire Department and Staff Payroll cheques No. 20160541 to No. 20160752 in the amount of \$47,145.30 be approved by the Council of the Rural Municipality of La Broquerie.

**CARRIED**

**9. BY-LAWS**

**10. NEW / GENERAL BUSINESS**

**10.1 Eco West Climate Change Local Action Plan**

**Resolution No:** 2016-260

**Moved By:** Ivan Normandeau  
**Seconded By:** Wilfred Chabot

**WHEREAS** the Rural Municipality of La Broquerie commits to becoming a member of the Federation of Canadian Municipalities' (FCM) Partners for Climate Protection (PCP) program;

**WHEREAS** the Rural Municipality of La Broquerie has already created a greenhouse gas emissions inventory;

**BE IT RESOLVED** that the Rural Municipality of La Broquerie commits to reducing its greenhouse gas emissions to 20% below 2011 levels **for municipal operations** within 10 years, and to reduce its greenhouse gas emissions to 6% below 2011 levels **in the community** within 10 years.

**CARRIED**

#### **10.1.1 Eco West Climate Change Local Action Plan**

**Resolution No:** 2016-261

**Moved By:** Laurent Tetrault

**Seconded By:** Ivan Normandeau

**WHEREAS** the Rural Municipality of La Broquerie has committed to becoming a member of the Federation of Canadian Municipalities' (FCM) Partners for Climate Protection (PCP) program;

**WHEREAS** the Rural Municipality of La Broquerie has already created a greenhouse gas emissions inventory and greenhouse gas reduction plan including a sustainability vision and sustainability goals, specific targets, actions, and an implementation and monitoring strategy;

**BE IT RESOLVED** that the Rural Municipality of La Broquerie adopt the Climate Change Local Action Plan (CCLAP) as presented and that it be submitted to the Federation of Canadian Municipalities (FCM).

**CARRIED**

#### **10.1.2 Eco West Climate Change Local Action Plan**

**Resolution No:** 2016-262

**Moved By:** Cameron Peters

**Seconded By:** Ivan Normandeau

**WHEREAS** the Rural Municipality of La Broquerie has partnered with Eco-West to develop baseline greenhouse gas (GHG) inventories for our Municipality;

**WHEREAS** it is recognized that substantial benefit is derived from the comparison between similar communities, as this offers context for inventories, identifies municipal infrastructure performance levels, and leads to opportunities for improvement;

**WHEREAS** it is further recognized the information collected for these purposes is not proprietary and is mostly already publicly accessible;

**BE IT RESOLVED THAT** the Rural Municipality of La Broquerie is giving authorization to Eco-West to share data related to energy consumption and greenhouse gas emissions (GHG) for the purposes of comparing and contrasting efficiencies in municipal and community infrastructure.

**CARRIED**

#### **10.2 DCU 06-16 - Conditional Use Order Decision**

**Resolution No:** 2016-258

**Moved By:** Darrell Unger

**Seconded By:** Alvin Derksen

**WHEREAS** pursuant to the provisions of the Rural Municipality of La Broquerie Zoning By-Law 10-13, Leslie James Hiebert from La Broquerie, Manitoba, made application for a conditional use, File No.: DCU 06-16, and after proper notice according to the Planning Act, the application was heard on May 25, 2016;

**AND WHEREAS** no representation for or against was received;

**AND WHEREAS** upon consideration of the evidence provided and submissions made Council is of the opinion the conditional use application:

A) is compatible with the general nature of the surrounding area;

B) is not detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area; and

C) is in keeping with provisions of the Rural Municipality of La Broquerie Development Plan and Zoning By-Law 10-13;

**THEREFORE BE IT RESOLVED THAT** Council of the Rural Municipality of La Broquerie allow to move proposed 1987, 1216 sq.ft. mobile home to 29121 RD 44E at NW 33-5-8EPM, Roll 59150.000, "RA1" Rural Area 1 Zone, with the following conditions:

**THAT** a building permit be obtained for this proposed project;

**THAT** the existing single family dwelling addressed 29121 RD 44E be removed or demolished prior to obtaining a building permit for the mobile home;

**THAT** an application to subdivide the subject property along the creek, to provide a separate title number for each single family dwelling on the property, be made prior to the issuance of a building permit for the mobile home;

**THAT** a letter of credit in the amount of \$10,000.00 be provided to the Municipality to be used in case of damage of a municipal road or that the applicant provide certificate of insurance evidencing that a bonded mover who has comprehensive general liability insurance for bodily injury (including death) and property damage in the amount of not less \$2,000,000.00 inclusive limit for any one occurrence, be awarded the moving of the house under conditional use permit 06-16.

**CARRIED**

### **10.3 DAV 08-16 - Variation Order Decision**

**Resolution No:** 2016-259

**Moved By:** Laurent Tetrault

**Seconded By:** Ivan Normandeau

**WHEREAS** pursuant to the provisions of the Rural Municipality of La Broquerie Zoning By-Law 10-13, KRV Development Inc. of Steinbach, MB, made application for a variation, File No.: DAV 8-16 and after proper notice according to the Planning Act, the application was heard on May 25, 2016;

**AND WHEREAS** no representation for or against was received;

**THEREFORE BE IT RESOLVED THAT** Council allows to reduce the minimum site width requirement from the required 60 feet to 35 feet for two single family dwellings each, on 38, 42, 50, 54 and 58 Rue Des Pignons Street at SE 36-6-7EPM, Roll Nos 114405.146 – 114405.156.

**CARRIED**

### **10.4 Policy - Site Width of "Flag-Shaped/L-Shaped" Properties**

**Resolution No:** 2016-255

**Moved By:** Darrell Unger

**Seconded By:** Cameron Peters

**WHEREAS** Zoning By-Law 10-2013 defines site width as follows: "site width as it pertains to sites rectangular in shape, means the horizontal distance between the side site lines. For all other sites, including pie-shaped and other irregular shaped sites, the site width shall be determined by the council, development officer or designated employee.";

**AND WHEREAS** flag-shaped/L-shaped lots are irregular shaped lots that are subject to this definition;

**AND WHEREAS** the R.M. of La Broquerie may have numerous developments creating flag-shaped/L-shaped lots,

**AND WHEREAS** the development officer requests a council decision to allow transparency when reviewing survey documentation of said developments;

**THEREFORE BE IT RESOLVED THAT** the site frontage be deemed the site width for flag-shaped/L-shaped lots.

**CARRIED**

### **10.5 QMEC (Emergency Co-ordinator)**

This item is tabled to the next meeting Council waiting for further information.

**10.6 Application to Subdivide at NE 6-6-7E - File No.: 4138-15-7622**

**Resolution No:** 2016-263

**Moved By:** Laurent Tetrault  
**Seconded By:** Darrell Unger

**WHEREAS** Community Planning Services has submitted to the Municipality a completed Subdivision Application for Proposed Subdivision File #4138-15-7622 at NE 6-6-7EPM for applicant and owner Harold Watt;

**AND WHEREAS** the \$250.00 administration fee has been received for this application;

**THEREFORE BE IT RESOLVED THAT** the subdivision be approved with the following conditions:

- 1) That a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and/or structures and onsite wastewater management systems on the affected lands in relation to the proposed property lines be provided;
- 2) That a copy of the Plan of Subdivision and the legal description be provided;
- 3) That verification of proposed site areas and widths for all proposed lots be provided;
- 4) That any and all variations deemed necessary in order to comply with our Zoning By-Law 10-2013 are obtained;
- 5) That the site area of Proposed Lot 2 is reduced from 14 acres to 10 acres to meet the requirements by Manitoba Sustainable Development;
- 6) That development dedication fees be submitted to the municipality in the amount of \$2,500.00 for each newly created building lot;
- 7) That the applicant enter into a Development Agreement with the municipality which includes but is not limited to provisions to regulate the placement of future residential buildings in order to meet the aggregate deposit and the livestock operation minimum mutual setback requirements on the residual lot;
- 8) That any and all costs associated with this Subdivision will be borne by the Developer.

**CARRIED**

**10.7 St. Pierre-Jolys invitation July 10, 2016**

**Resolution No:** 2016-264

**Moved By:** Ivan Normandeau  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** Reeve Weiss be authorized to attend the St. Pierre-Jolys event on July 10, 2016 at 555 Hébert Ave at 12:30 PM;

**FURTHER BE IT RESOLVED THAT** all registration, rooms and travel costs be paid per Indemnity By-Law.

**CARRIED**

**10.8 Road Repairs due to Flooding on Hein Drive**

**Resolution No:** 2016-265

**Moved By:** Alvin Derksen  
**Seconded By:** Darrell Unger

**WHEREAS** two quotations have been received for repairs to Hein Drive;

**BE IT RESOLVED THAT** the quote from Harel's Sand & Gravel in the amount of \$31,481.00 be accepted and;

**BE IT FURTHER RESOLVED THAT** the PW Supervisor be authorized to proceed with these repairs.

**CARRIED**

## **10.9 Community Futures AGM 2016**

**Resolution No:** 2016-266

**Moved By:** Lewis Weiss

**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** Councillor Tétrault be authorized to attend the Community Futures AGM, Luncheon and Golf on Monday, July 18, 2016 at the Oakview Golf and Country Club in Gretna, Manitoba;

**FURTHER BE IT RESOLVED THAT** all registration, rooms and travel costs be paid per Indemnity By-Law.

**CARRIED**

## **10.10 Work Alone Policy**

**Resolution No:** 2016-267

**Moved By:** Ivan Normandeau

**Seconded By:** Alvin Derksen

**BE IT RESOLVED THAT** Human Resources Policy No. 2 (Work Alone) be accepted as presented.

**CARRIED**

## **10.11 Internet use policy**

**Resolution No:** 2016-268

**Moved By:** Cameron Peters

**Seconded By:** Darrell Unger

**BE IT RESOLVED THAT** Human Resources Policy No. 5 (Internet Use) be accepted as presented.

**CARRIED**

## **10.12 Email policy**

**Resolution No:** 2016-269

**Moved By:** Ivan Normandeau

**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** Human Resources Policy No. 3 (Email) be accepted as presented.

**CARRIED**

## **10.13 Employee Code of Conduct**

**Resolution No:** 2016-270

**Moved By:** Laurent Tétrault

**Seconded By:** Wilfred Chabot

**WHEREAS** the current Employee Code of Conduct requires more detail;

**BE IT RESOLVED THAT** Human Resources Policy No. 4 be accepted as presented.

**CARRIED**

## **11. UNFINISHED BUSINESS**

## **12. NOTICE OF MOTION**

**13. IN CAMERA**

**Resolution No:** 2016-272

**Moved By:** Darrell Unger  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** Council dissolve into a committee of the Whole Council in a closed in-camera session at 8:54 PM to discuss:

- 1. Legal issues
- 2. Personnel

**AND FURTHER BE IT RESOLVED THAT** the Committee agree to keep in confidence all matters discussed at this closed session until the matter is discussed at an open meeting of Council or a Committee of Council conducted in public.

**CARRIED**

**13.1 Out of Camera**

**Resolution No:** 2016-273

**Moved By:** Ivan Normandeau  
**Seconded By:** Wilfred Chabot

**BE IT RESOLVED THAT** the Committee of the Whole Council revert back to the regular open meeting of council at 9:35 PM.

**CARRIED**

**14. BUSINESS**

**14.1 Human Resource**

**Resolution No:** 2016-274

**Moved By:** Alvin Derksen  
**Seconded By:** Cameron Peters

**BE IT RESOLVED THAT** the CAO be authorized to forego the RM of La Broquerie Human Resources Municipal Hiring policy No. ADM 2010-03 and allow the term employee the opportunity to become a permanent employee of the municipality.

**CARRIED**

**14.2 Removal of Fire Ban**

**Resolution No:** 2016-271

**Moved By:** Cameron Peters  
**Seconded By:** Lewis Weiss

**WHEREAS** the fire chief has indicated the fire ban can now be lifted in its entirety;

**BE IT RESOLVED THAT** the fire ban for the RM of La Broquerie now end.

**CARRIED**

**15. ADJOURNMENT**

Councillor Ivan and Councillor Cameron moved the meeting be adjourned at 9:45 PM.

\_\_\_\_\_  
Lewis Weiss  
Reeve

\_\_\_\_\_  
Anne Burns  
Chief Administrative Officer