



Rural Municipality of La Broquerie
Meeting Minutes
Regular Meeting of Council December 14, 2016 - 8:00 AM

Present: Reeve Weiss, Deputy Reeve Unger (via electronic transmission), Councillors Derksen, Chabot, Normandeau, Tétrault, CAO Anne Burns.

Absent: Councillor Peters

1. MEETING CALLED TO ORDER

With a quorum present Reeve Lewis Weiss called the meeting to order at 8:00 AM.

2. ADOPTION OF COUNCIL MEETING AGENDA

Resolution No: 2016-625

Moved By: Wilfred Chabot

Seconded By: Laurent Tétrault

BE IT RESOLVED THAT the agenda for the regular meeting of December 14, 2016 be accepted with the following additions:

1. First reading of By-Law No. 16-2016
2. 2017 Recycling Contract with Eastman
3. Gravel on St. Denis

CARRIED

3. ADOPTION OF PREVIOUS COUNCIL MINUTES

Resolution No: 2016-626

Moved By: Alvin Derksen

Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the minutes of the regular meeting of November 30, 2016 be accepted as presented.

CARRIED

4. COUNCIL / COMMITTEE / STAFF REPORTS

4.1 Reeve Lewis Weiss

Reeve Weiss reported on his attendance at RM of Hanover meet and greet on December 1, 2016; RM of La Broquerie Christmas dinner on December 3, 2016; Golden West Radio Christmas meet and greet on December 7, 2016; finance meeting on December 12, 2016.

4.2 Deputy Reeve Darrell Unger

No report.

4.3 Councillor Alvin Derksen

Councillor Derksen reported on his attendance at RM of La Broquerie Christmas dinner on December 3, 2016; budget meeting on December 6, 2016; finance meeting on December 12, 2016.

4.4 Councillor Cameron Peters

No report.

4.5 Councillor Wilfred Chabot

Councillor Chabot reported on his attendance at RM of Hanover meet and greet on December 1, 2016; RM of La Broquerie Christmas dinner on December 3, 2016; budget meeting on December 6, 2016; finance meeting on December 12, 2016.

4.6 Councillor Ivan Normandeau

Councillor Normandeau reported on his attendance at RM of Hanover meet and greet on December 1, 2016; RM of La Broquerie Christmas dinner on December 3, 2016; finance meeting on December 12, 2016; library meeting on December 13, 2016.

4.7 Councillor Laurent Tétrault

Councillor Tétrault reported on his attendance on a meeting with Shawn Tosh – Re: Ocean and Fisheries and RM of Hanover meet and greet on December 1, 2016; arena meeting on December 4, 2016; meeting with department of highways and CAO on December 5, 2016; budget meeting on December 6, 2016; Golden West Radio Christmas meet and greet on December 7, 2016; finance and LUD meeting on December 12, 2016.

4.8 CAO Report

Resolution No: 2016-627

Moved By: Ivan Normandeau

Seconded By: Alvin Derksen

BE IT RESOLVED THAT the CAO report for the month of November be received as presented.

CARRIED

4.9 By-Law Enforcement Summary Report

Resolution No: 2016-628

Moved By: Alvin Derksen

Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the By-Law Enforcement summary report for the month of November be received as presented.

CARRIED

4.10 Building and Demolition Report

Resolution No: 2016-629

Moved By: Wilfred Chabot

Seconded By: Laurent Tétrault

BE IT RESOLVED THAT the Building and Demolition Report to November 30, 2016 be accepted as presented.

CARRIED

4.11 Council Indemnity and Expense Report

Resolution No: 2016-630

Moved By: Laurent Tétrault

Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the attached Council indemnity's and expenses Report to November 23, 2016 be accepted as reported to Council.

CARRIED

4.12 Fuel / Diesel Summary Report

Resolution No: 2016-631

Moved By: Ivan Normandeau

Seconded By: Alvin Derksen

BE IT RESOLVED THAT the Fuel/Diesel summary report for the month of November be received as presented.

CARRIED

4.13 Public Works Report

Resolution No: 2016-632

Moved By: Ivan Normandeau

Seconded By: Alvin Derksen

BE IT RESOLVED THAT the Public Works report for the month of November be received as presented.

CARRIED

4.14 Arena Board Meeting Minutes

Resolution No: 2016-633

Moved By: Laurent Tétrault

Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the minutes of the Arena Board Meeting of October 24, 2016 be accepted as presented.

CARRIED

4.15 Finance Manager Report

Resolution No: 2016-634

Moved By: Alvin Derksen
Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the Finance Manager report for the month of November 2016 be received as presented.

CARRIED

6. RECEPTION OF DELEGATIONS/PUBLIC HEARINGS

6.1 Steve Strang and Alison Sass RRBC 9:00 AM

Steve Strang and Alison Sass presented information regarding the Red River Basin Commission (RRBC). The focus of the RRBC is now water retention along with flooding issues. They provided a verbal and written report to Council. The RRBC is now actively reviewing the use of LiDAR to look at the area of land for water retention which will mitigate flooding. RRBC has submitted an application to the Federal Government along with Eco West for LiDAR applications on the entire area which will provide elevations. Steve Strang is encouraging partnerships with the R.M. of La Broquerie and the RRBC.

6.2 Rachael White-Simard Community Garden 9:30 AM

Rachael White-Simard discussed her organization and request land for a community garden in the RM of La Broquerie. They have a pocket of money from the Province for "Healthy Together Now". The R.M. of La Broquerie has been granted money for 2015 and 2016. Community members are interested in starting a community garden project with both schools in the village. Ms White-Simard is suggesting one community garden for the municipality.

7. COMMUNICATIONS

Resolution No: 2016-635

Moved By: Alvin Derksen
Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the correspondence be received as presented.

CARRIED

8. ACCOUNTS / FINANCE

8.1 Financial Statement to November 30, 2016

Resolution No: 2016-636

Moved By: Laurent Tétrault
Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the Financial Statement to November 30, 2016 be accepted as presented.

CARRIED

8.2 Payroll Approval

Resolution No: 2016-637

Moved By: Ivan Normandeau
Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the Staff Payroll cheques No. 20161795 to 20161901 in the amount of \$31,573.20 be approved by the Council of the Rural Municipality of La Broquerie.

CARRIED

8.3 Accounts Receivable

Resolution No: 2016-638

Moved By: Darrell Unger
Seconded By: Ivan Normandeau

BE IT RESOLVED THAT the Accounts Receivable Report to November 30, 2016 be accepted as presented.

CARRIED

8.4 Arena Financial Statement

Resolution No: 2016-639

Moved By: Laurent Tétrault
Seconded By: Alvin Derksen

BE IT RESOLVED THAT the Arena Financial Statement to October 31, 2016 be accepted as presented.

CARRIED

8.5 2017 Interim Budget

Resolution No: 2016-640

Moved By: Ivan Normandeau

Seconded By: Darrell Unger

WHEREAS Section 163 of The Municipal Act provides that a Council may adopt an interim operating budget to have effect until the Council adopts the operating budget for the fiscal year;

THEREFORE BE IT RESOLVED THAT Council adopt the 2017 Interim Operating Budget as follows:

Municipality

Revenue

Net Municipal Taxes amp; Grants-in-Lieu of Taxes	\$3,777,976.44
Other Revenue	\$1,399,731.41
Transfers from Accumulated Surplus amp; Reserves	\$ 365,000.00

Total Revenue **\$5,542,707.85**

Expenditures

General Government Services	\$ 838,700.00
Protective Services	\$ 368,000.00
Transportation Services	\$1,608,600.00
Environmental Health Services	\$ 66,000.00
Public Health amp; Welfare Services	\$ 38,100.00
Environmental Development Services	\$ 8,000.00
Economic Development Services	\$ 60,000.00
Recreation and Cultural Services	\$ 235,996.00
Fiscal Services	\$1,605,153.40
Transfers to Reserves	\$ 709,158.45
Allowance for Tax Assets	\$ 5,000.00

Total Expenditures **\$5,542,707.85**

LUD

Revenue

Unexpended Prior Years' Levies	\$ 147,615.94
Recycling Revenue	\$ 45,000.00
Taxes Added Revenue	\$ 25,000.00
Special Levy - 6 mills	\$ 370,568.58

Total Revenue **\$ 588,184.52**

Expenditures

General Government Services	\$ 12,000.00
Transportation Services	\$ 244,000.00
Environmental Health Services	\$ 131,000.00
Recreation and Cultural Services	\$ 25,000.00
Transfers	\$ 236,025.41

Total Expenditures **\$ 648,025.41**

Utility

Revenue

Sewer Service Charges	\$ 130,000.00
Contribution from General Reserve - Utility	\$ 44,440.32

Total Revenue **\$ 174,440.32**

Expenditures

Sewage Collection and Disposal	\$ 110,000.00
Debenture Debt Charges	\$ 44,440.32
Appropriation to General Reserve – Utility	\$ 20,000.00

Total Expenditure **\$ 174,440.32**

CARRIED

8.6 Consolidation of Reserve and General Operating Accounts

Resolution No: 2016-641

Moved By: Laurent Tétrault
Seconded By: Wilfred Chabot

WHEREAS there are individual reserve accounts that result in minimum interest be added to the balances and;

WHEREAS the general operating bank account results in being overdrawn throughout the year and;

WHEREAS the interest being charged to the general operating bank account results in higher bank charges than the amount received in the reserve accounts;

BE IT RESOLVED THAT Administration be authorized to consolidate all reserves accounts into the one operating account and that all reserves be recorded under the financial statement.

CARRIED

8.7 2015 Audited Financial Statement – Draft

Resolution No: 2016-642

Moved By: Laurent Tétrault
Seconded By: Wilfred Chabot

WHEREAS council has received the draft 2015 audited financial statement for review from its auditors, BDO Canada LLP;

AND WHEREAS council has reviewed said draft report;

THEREFORE BE IT RESOLVED THAT council authorize the Reeve and CAO to sign draft documents as required and return to BDO Canada LLP for preparation of final documents.

CARRIED

9. BY-LAWS

9.1 By-Law No. 15-2016 Amend Procedure By-Law No.16-2014 Second Reading

Resolution No: 2016-643

Moved By: Ivan Normandeau
Seconded By: Laurent Tétrault

BE IT RESOLVED THAT By-Law No. 15-2016 being a bylaw to amend the procedure by-law be given second reading.

CARRIED

9.2 By-Law No. 15-2016 Amend Procedure By-Law No.16-2014 Third Reading

Resolution No: 2016-644

Moved By: Wilfred Chabot
Seconded By: Alvin Derksen

BE IT RESOLVED THAT By-Law No. 15-2016 being a bylaw to amend the procedure by-law be given third reading.

Name	For	Opposed	Abstained	Absent
Alvin Derksen	✓			
Cameron Peters				✓
Darrell Unger	✓			
Ivan Normandeau	✓			
Laurent Tétrault	✓			
Lewis Weiss	✓			
Wilfred Chabot	✓			

CARRIED

9.3 By-Law No. 16-2016 Enforcement By-law first reading

Resolution No: 2016-645

Moved By: Ivan Normandeau
Seconded By: Alvin Derksen

BE IT RESOLVED THAT By-Law No. 16-2016 being a by-law to provide for general enforcement be given first reading.

CARRIED

10. NEW / GENERAL BUSINESS

10.1 2017 MB Planning Conference

Resolution No: 2016-646

Moved By: Ivan Normandeau
Seconded By: Darrell Unger

BE IT RESOLVED THAT Reeve Weiss, Councillor Derksen, Councillor Tétrault, Chief Administrative Officer or Assistant Chief Administrative Officer and Development Officer be authorized to attend the 2017 Manitoba Planning Conference from May 10 - 12, 2017 in Winnipeg, Manitoba;

FURTHER BE IT RESOLVED THAT all registration, rooms and travel costs be paid per Indemnity By-Law.

CARRIED

10.2 CRA accounts

Resolution No: 2016-647

Moved By: Laurent Tétrault
Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the following employees of the Rural Municipality of La Broquerie be listed as the administrators of the Canada Revenue Agency Payroll, GST and Import Accounts:

- Anne Burns, Chief Administrative Officer
- Ginette Tétrault, Assistant Chief Administrative Officer
- Jenna Patterson, Finance Manager

BE IT FURTHER RESOLVED THAT Administration be authorized to send documentation for changes to be effective immediately.

CARRIED

10.3 DAV 12-16 - Resolution to Rescind Resolution 2016-535

Resolution No: 2016-648

Moved By: Lewis Weiss
Seconded By: Laurent Tétrault

WHEREAS a motion was made to rescind a resolution;

BE IT RESOLVED THAT Resolution #2016-535 be rescinded.

CARRIED

10.4 DAV 12-16 - Approval Resolution

Resolution No: 2016-649

Moved By: Alvin Derksen
Seconded By: Darrell Unger

WHEREAS the objection received on October 26, 2016 did not pertain to the Variation Application, File No. DAV 12-16;

AND WHEREAS application to subdivide at NW 13-6-7E, File No. 4138-16-7715, was conditionally approved on July 13, 2016;

THEREFORE BE IT RESOLVED THAT Variation DAV 12-16 be approved to vary the minimum site width requirement from 200 feet to 130 feet for proposed Lot 2 of Subdivision File No. 4138-16-7715.

CARRIED

10.5 Outstanding Utility Amounts

Resolution No: 2016-650

Moved By: Alvin Derksen
Seconded By: Ivan Normandeau

WHEREAS by December 31, 2016 an amount of \$12,008.45 for utilities will be outstanding,

BE IT RESOLVED THAT this amount be transferred to the corresponding tax accounts.

CARRIED

10.6 Rate Rider Back Charge

Received as information.

10.7 DAV 08-16 - Correction Resolution

Resolution No: 2016-651

Moved By: Alvin Derksen
Seconded By: Ivan Normandeau

WHEREAS Resolution 2016-259 provided approval for single family dwellings under circumstances specified in Variation Application DAV 08-16 for 38, 42, 50, 54 and 58 Rue Des Pignons Street;

AND WHEREAS 38 Rue Des Pignons Street should not have been included in said approval resolution;

THEREFORE BE IT RESOLVED THAT 38 Rue Des Pignons Street be removed from the approval resolution of DAV 08-16.

CARRIED

10.8 34th Annual Red River Basin Land Water International Summit Conference

Resolution No: 2016-656

Moved By: Alvin Derksen
Seconded By: Laurent Tétrault

BE IT RESOLVED THAT Reeve Weiss and Deputy Reeve Unger be authorized to attend the Red River Basin Conference January 17 - 19, 2017 in North Dakota;

FURTHER BE IT RESOLVED THAT all registration, rooms and travel costs be paid per Indemnity By-Law.

CARRIED

10.9 Cancellation of Subdivision Deposit Policy

Resolution No: 2016-652

Moved By: Laurent Tétrault
Seconded By: Wilfred Chabot

WHEREAS Resolution 379-11 established a subdivision deposit policy;

AND WHEREAS the Auditor recommends this process be eliminated;

BE IT RESOLVED THAT the subdivision deposit policy no longer be in effect and;

BE IT FURTHER RESOLVED THAT all credits held from developers to date subject to the said subdivision deposit policy be refunded to the developers.

CARRIED

10.10 AMM Workshop - The Essential Foundations

Resolution No: 2016-653

Moved By: Ivan Normandeau
Seconded By: Alvin Derksen

BE IT RESOLVED THAT Councillors Derksen and Tétrault be authorized to attend the AMM Workshop - The Essential Foundations on January 27, 2017 in Portage La Prairie, MB at the Canad Inns, 2401 Saskatchewan Ave West;

FURTHER BE IT RESOLVED THAT all registration, rooms and travel costs be paid per Indemnity By-Law.

CARRIED

10.11 2017 Recycling Contract Eastman

Resolution No: 2016-654

Moved By: Laurent Tétrault
Seconded By: Wilfred Chabot

WHEREAS the recycling contract with Eastman Recycling Services has expired and;

WHEREAS Eastman Recycling Services has been the main service provider for many years and;

WHEREAS time is of the essence;

BE IT RESOLVED THAT the CAO and Reeve be authorized to sign a one year contract with Eastman Recycling Services.

CARRIED

10.12 2016 Gravel Program - St. Denis Rd

Resolution No: 2016-655

Moved By: Darrell Unger

Seconded By: Alvin Derksen

WHEREAS while on a tour of the municipality in September Council agreed to apply gravel on St. Denis;

BE IT RESOLVED THAT that Council approve the gravel applied in September on St. Denis at an amount not to exceed \$10,000.00.

CARRIED

11. UNFINISHED BUSINESS

11.1 Seine/Rat River Watershed LiDAR Acquisition Partnership

Tabled to another meeting

13. IN CAMERA

Resolution No: 2016-657

Moved By: Laurent Tétrault

Seconded By: Alvin Derksen

BE IT RESOLVED THAT Council dissolve into a committee of the Whole Council in a closed in-camera session at 9:54 AM to discuss:

1. legal issues
2. personnel

AND FURTHER BE IT RESOLVED THAT the Committee agree to keep in confidence all matters discussed at this closed session until the matter is discussed at an open meeting of Council or a Committee of Council conducted in public.

CARRIED

13.1 Out of Camera

Resolution No: 2016-658

Moved By: Ivan Normandeau

Seconded By: Wilfred Chabot

BE IT RESOLVED THAT the Committee of the Whole Council revert back to the regular open meeting of council at 10:00 AM.

CARRIED

15. ADJOURNMENT

Councillor Normandeau and Councillor Derksen moved the meeting be adjourned at 10:00 AM.

Lewis Weiss
Reeve

Anne Burns
Chief Administrative Officer